

## about us

IDCI provides consulting services including Project Management, Workflow Automation, Information Systems Planning and Implementation, Business Process Design & Re-engineering, and Technical Writing. IDCI consultants are skilled at planning projects for smooth execution. Our guidance and approach increase adoption of changes by minimizing disruption to organizational cultures and promoting healthy engagement.

## core competencies

### Project Management Services

- » All Phases - Areas of Special Expertise: Project Recovery, Project Charters, WBS and Schedule Development
- » Project Controls (e.g. Schedule, Risk Analysis, Change Management, Cost Control)
- » Project Management Office (PMO) Setup and Governance
- » Mentoring and Training for Project Managers
- » Conflict Resolution

### Business Process Design & System Integration

- » Workflow Design and Automation
- » Management of Operational & Organizational Culture Changes
- » Software Selection & Implementation
- » Business Process and Procedure Documentation

### Technology Support Services

- » Project Management Information Systems
- » Document Control Systems
- » Data Management/Analysis
- » Diversity Supplier Registration and Spend Tracking
- » Labor Compliance Data Management

### Technical Writing

- » Meeting Note Preparation and Distribution
- » Business Intelligence Reports
- » Workshop Materials
- » RFP/Proposal Preparation
- » Presentation Materials
- » Report Editing & Formatting

## certifications



## our partners



## company data

Year of Incorporation 2002  
 State of Incorporation California  
 CAGE 4JA35 DUNS Number 105229913 3-20-70-3802A



## naics codes

- 541512 Computer Systems Design Services
- 561410 Document Preparation Services
- 518210 Data Processing, Hosting, and Related Services
- 541690 Other Scientific and Technical Consulting Services
- 541618 Other Management Consulting Services

## unspsc codes

- 43231507 Project Management Software
- 81111700 Management Information Systems MIS
- 80101604 Project Administration or Planning
- 80101600 Project Management
- 82111500 Technical Writing

## our clients

- » California Department of Motor Vehicles
- » Los Angeles Metropolitan Transit Authority (STV/WSP/TEC/Capital GCS/Code Red Business Solutions)
- » Southern California Association of Governments (SCAG)
- » San Diego Association of Governments (SANDAG)
- » San Diego Airport
- » City of Los Angeles (LAWA, DWP, Public Works, Office of Finance, Port of Los Angeles)
- » Alberta Health Services (Deloitte)
- » Southern California Edison (Sullivan International)
- » Del Richardson & Associates
- » California State University, Long Beach

## primary contact

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